

Volunteer Application



Contact Information

Name	
Other Names Used (maiden)	
Street Address	
City ST ZIP Code	
Home Phone	
Cell Phone	
E-Mail Address	

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Previous Volunteer Experience

Summarize your previous volunteer experience.

Qualification for Background Check

Driver's License Information	Current License No.:	
	State Issued:	
	Driver _____ Chauffeur _____ Commercial _____ None _____	License Ever Suspended or Revoked? Yes___ No___ If Yes, Date:_____ Reason:

Criminal History:

Ever Convicted of A Crime (except minor traffic violations)? Yes___ No___

Dates: _____ Offenses: _____

Notify in Case of Emergency

Name	Home Phone
Street Address	Other Phone
City ST ZIP Code	

Volunteer Code of Conduct

As a volunteer I will:

- Perform only those assigned tasks that are within my physical capability and will not undertake any tasks that are beyond my physical capability or ability.
- Not undertake to operate or use equipment or tools that I am unfamiliar with or have not been trained to operate properly and safely, and have not received specific authorization to use from my supervisor.
- Observe all safety rules and use provided safety equipment in the performance of my assigned tasks.
- Treat everyone with respect, patience, integrity, courtesy and dignity.
- Not use profanity or make humiliating, ridiculing, threatening or degrading statements.
- Return all equipment and identification upon request or at end of assignment.

Volunteer Acknowledgement and Waiver

As a volunteer, I understand that:

- I give the City of Burlington permission to conduct a thorough background check on me, which may include a review of sex offender registries, criminal history records and law enforcement records as well as driver's license records.
- The City of Burlington is not obligated to provide me with a volunteer placement. I also understand that I am not obligated to accept the volunteer position offered.
- Volunteers are expected to immediately inform us if they are unable or unwilling to perform a requested task. Physical requirements of tasks may involve sitting, standing, walking, stooping, kneeling, climbing, talking, listening, reading, handling (lifting, pushing, pulling) objects, handling heavy objects, operating tools, operating power tools, operating vehicles.
- Volunteer positions are charitable contributions to the City of Burlington without anticipation of compensation or benefit of any kind or consideration of future employment.
- I have the obligation to notify my supervisor of any injury incurred while volunteering
- I agree to be subjected to the policies and procedure of the City of Burlington.
- The City of Burlington reserves the right to terminate any volunteer status at any time.

Volunteer Agreement & Consent

I affirm that the facts set forth in this application are true and complete. I understand a criminal background check will be made on me using information I have provided. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. Your signature below indicates that you have read each of the above items and you agree to be bound by them. If you are under the age of 18, your parent or guardian must also review these items and sign below.

_____/_____/_____
Applicant Name (print) Applicant Signature Date

Parent / Guardian permission if under 18

I, _____, am the parent or legal guardian of the applicant and I agree to allow him/her to be bound by the conditions represented above.

_____/_____/_____
Parent/Guardian Name (print) Signature Date