

Corporation/Sole Proprietor/Partnership/Stockholder Information		
List all		
Name / Title	Address	% of Shares

Vehicle Information		
Complete for each vehicle to be used while engaging in peddling or soliciting.		
Year	Make	License No.

Arrest Information - References
If not a Burlington resident, attach a letter from the Chief of Police or Sheriff where your permanent address is located. If not a USA resident, attach VISA paperwork. List any arrests for consumer fraud or theft & the location.

By my signature, I hereby certify that the above information is true and complete to the best of my knowledge and belief:

Signature of Applicant: _____ Date: _____

Approval: _____ Date: _____

Eric Tysland, Development & Parks Director

Encroachment agreement needed? Yes No

Comments:

Approval: _____ Date: _____

Marc Denney, Police Chief

Comments:

Approval: _____ Date: _____

Mark Crooks, Fire Marshal (Fireworks Only)

Comments:

WHAT IS NEEDED FOR...

- SOLICITOR LICENSE** (Door to Door Sales)
- PEDDLER LICENSE** (Set up in a parking lot or Right-of-Way) Includes Fireworks
- MOBILE FOOD VENDOR LICENSE** (March 1 - February 28 - 1st year prorated only)
- TRANSIENT MERCHANT LICENSE** (Sell inside of a building)
(One Location Per License)

- \$1,000.00 twelve (12) month surety bond (Solicitors need one per person selling).
- Iowa Sales Tax Permit.
- Drawing of location where selling will take place. (Peddler, Mobile Food Vendor & Fireworks).
- If not a Burlington resident, attach a letter from the Chief of Police or Sheriff where your permanent address is located, listing any arrest for consumer fraud or theft and the location.
If not a USA resident, attach VISA paperwork.
- Contact the Lee County Health Department - 319.372.5225 re: food/beverage
Attach a copy of the permit.
- Application approved by Development & Parks Director
- Application approved by Burlington Police Chief. (background check has 5 day waiting period)
- Attach a copy of Iowa Retail Consumer Fireworks License (Fireworks Only)
- Application approved by Fire Marshal (Fireworks Only)
(Fireworks Sales Only Allowed June 13 - July 8 & December 15 - January 2 for Temporary Structures)
- Inspection with Fire Marshal (Fireworks Only) crooksm@burlingtoniowa.org
- Fees -

<u>Solicitor</u>	<u>Peddler, Mobile Food Vendor & Transient Merchant</u>
\$20.00 per day, per person	\$20.00 per day
\$50.00 per week, per person	\$50.00 per week
\$100.00 per month, per person	\$100.00 per month
\$250.00 per year, per person	\$250.00 per year

Mobile Food Vendors (1st Year Prorated) (Yearly License)

March - May - \$250.00

June - August - \$187.50

September - November - \$125.00

December - February - \$62.50

If you have any questions, please call (319) 753-8124