



CITY OF BURLINGTON PART-TIME LABORER II

General interior and exterior custodial and maintenance work primarily at the Memorial Auditorium and Port of Burlington, and occasionally at the Depot, City Hall and other City facilities.

ESSENTIAL FUNCTIONS

Performs custodial and maintenance work. Sets up for shows & events at the Auditorium and Port. Assists in setting up riser elevation in arena. Acts as a liaison between the City and groups renting City facilities. Occasionally operates forklift, ramp winch, stage curtain & lights. Work also includes snow removal. Regular & punctual attendance. Performs other duties as assigned.

MINIMUM QUALIFICATIONS

Must be able to lift up to 50 lbs and occasionally up to 100 lbs. Must be able to climb scaffolding and work at heights of 40 to 50' and operate scrubbing machine, snowblower, weedeater, power tools, etc. Must be able to work independently, long hours & overtime as needed. Regular work schedule will include evenings, weekends and holidays. Must be able to establish & maintain effective working relationships with City officials, employees & the general public. Must have the physical strength & endurance to perform manual labor for extended periods of time, sometimes in adverse weather conditions.

High school diploma/GED required and valid Class B Commercial Driver's License required within 30 days of employment; general custodial and maintenance experience preferred. Subject to FHWA pre-employment & random drug & alcohol testing requirements. Must live in Iowa within 10 air miles of the City of Burlington or in Des Moines County upon employment. Must be able to pass a State of Iowa background investigation.

WORK HOURS AND HOURLY RATE

\$14.49/hour. AFSCME Bargaining Unit.

HOW TO APPLY

Applications available online at www.burlingtoniowa.org or at the City Clerk's office. Completed applications must be returned and on file at the City Clerk's office, City Hall – 2nd Floor, 400 Washington St., Burlington, IA 52601 by 5 p.m. on Monday, May 12, 2008.

THE CITY OF BURLINGTON DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICES.