



## ***SIDEWALK PROGRAM***

**City Hall  
400 Washington Street  
Community Development Department  
(319) 753-8151**

### **SIDEWALK PROGRAM:**

This Sidewalk Program is intended to assist applicants with the cost of replacing all or a portion of their existing sidewalk or installing a new sidewalk. An application must be submitted and approved prior to start of any work on a sidewalk to be considered for the sidewalk program.

Once the application has been submitted to the Community Development Department, the sidewalk will be inspected by the City. Sidewalks are reviewed for funding based on their necessity of replacement; taking into account the location near busy streets and public places (parks, schools, etc), connectivity to other sidewalks, and hazardous conditions of existing sidewalks. Funding is allocated on a first-come, first-served basis to qualified applicants and based on the sidewalk inspection. Not all applications may be funded due to the limited amount of funding available and based on the inspection. A packet of information will be mailed to approved applicants with program details and the amount of sidewalk funded.

The City will reimburse those approved for the program at a rate of \$6.00 per running foot upon completion and approval of the work. All sidewalk installation or replacement shall be done according to the City of Burlington's Sidewalk Regulations and Design Standards and all applicants must insure that proper safety precautions are taken during this work (ie signage, barricades, etc). If the project intersects a street, a handicap ramp must be installed. Sidewalks must be installed properly to ensure funding.

This reimbursement is not to be considered to fund the entire project; this program is designed to assist the applicant by reimbursing a portion of the cost incurred. The applicant is responsible to pay the contractor in full for the completed sidewalk improvements and notify the City upon completion. Applicants should anticipate reimbursement from the City (at the program rate) within 30 calendar days after final acceptance of the work by the City.

Sidewalk regulations are found under Chapter 137 of the Burlington Municipal Code.

- x Please complete the Sidewalk Program Application in full and return it to the Community Development Department on the 1<sup>st</sup> Floor of City Hall at 400 Washington Street. Do not start any work prior to approval by the City.***
- x Applications will begin to be reviewed for funding in May 2010. Applicants that are approved for funding will be notified of approval beginning on June 4, 2010.***
- x Applications are accepted year-round and will be considered based on funding available or remaining. Applicants will be notified of approval after inspection by the City (generally within 30 days of receipt of application).***

**TO BE CONSIDERED FOR THE PROGRAM, NO WORK SHALL BEGIN BEFORE APPROVAL IS GIVEN AND THE CONSTRUCTION PERMIT IS ISSUED BY THE CITY.**

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**CITY OF BURLINGTON - SIDEWALK PROGRAM APPLICATION**

**I.) GENERAL INFORMATION**

- A.) Date \_\_\_\_\_ B.) Permit Number \_\_\_\_\_  
(Do not fill in – Office Use Only)
- C.) Name of Applicant(s): \_\_\_\_\_
- D.) Phone Number(s) of Applicant \_\_\_\_\_
- E.) Address of Applicant \_\_\_\_\_
- F.) Signature of Property Owner \_\_\_\_\_

**II.) PROJECT INFORMATION**

- G.) Length / Width of Sidewalk to be Replaced or Installed and Location: \_\_\_\_\_
- H.) Comments on Condition / Necessity of Sidewalk: \_\_\_\_\_
- I.) Is this a new sidewalk? (circle) Yes or No J.) Is this a replacement? (circle) Yes or No

**OFFICE USE ONLY:**

Date Received Application: \_\_\_\_\_

**Inspection:**

**City Tree** (in right-of-way?): Yes or No \_\_\_\_\_

**Curb Cut** (ramp required?): Yes or No \_\_\_\_\_

Comments: \_\_\_\_\_

Condition - \_\_\_\_\_ Location - \_\_\_\_\_ Connection - \_\_\_\_\_

**Approved for program:** Yes or No

Official: \_\_\_\_\_ Date: \_\_\_\_\_

**Finance Department:**

Total Reimbursement Amount: \$ \_\_\_\_\_ Parks: \$ \_\_\_\_\_ PW: \$ \_\_\_\_\_

- x Please indicate the location of the sidewalk to be repaired or constructed on the map below. Include the length of the sidewalk that is to be repaired or constructed.
  
- x Note if only a portion of the entire length of sidewalk is to be repaired (if so, indicate which panels are to be repaired and which are to remain and indicate the total length of these panels).

